

ITEMIZATION OF SECURITY DEPOSIT RETURN

Date: _____

From: _____

To: _____

This letter is to notify you of the itemization of the security deposit returned to you for the property you occupied at _____.

You officially vacated (keys returned, etc.) on the following date: _____.

Amount of Security Deposit Originally Given: _____

The following deductions were applied: Amount

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Less Security Deposit: _____

Balance of Deposit Returned: _____

OR

Amount resident owes owner: _____

Please contact us at _____ if you have any questions or to arrange to pay the balance due to prevent damage to your credit history.